

Krupajal Engineering College

DESCRIPTION OF THE PROPERTY OF

Date: 04.07.2024

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NAAC A+ Accredited Institute, Approved by AICTE, New Delhi & Affiliated to BPUT, Odisha 1, Kousalya Ganga, Pubasasan, South Bhubaneswar, Odisha-751002 Email: kec_principal@krupajal.ac.in, Website: www.krupajal.ac.in

Letter No. KEC/Principal/Class/24/539

OFFICE NOTICE

Please be informed that regular classes for the 3rd, 5th & 7th Semesters of the *Undergraduate Program* (UG) and 3rd Semester *Postgraduate Program*(PG) regular classes will commence from 08th July, 2024. It is essential to adhere strictly to the timetable for these classes.

For the purpose of monitoring, the office of the Director of Academics has been requested to collect the attendance data on a monthly basis. Heads of Departments (HoDs) are requested to work together and offer the support required to fulfil this obligation.

To ensure a strong commitment to regular classes, departments are also requested to support the attendance monitoring and class management activities.

Make sure to give the mentors with all the necessary instructions so they can act in accordance with the aforementioned.

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Copy forwarded for information to:

- · Chairman's Office
- All HoDs/Deans
- All Notice Board
- Guard File
- · Website in-charge for uploading the same in college website